

# WADE COURT RESIDENTS ASSOCIATION

## CONSTITUTION

### Item 1: Membership

Membership of 'Wade Court Residents Association' will be available to the householders of properties in Wade Court Road, Willow Close, Shawfield Road, Elm Road, North Close, South Close and Wade Lane ( including Wade Court), on payment of the current annual subscription.

### Item 2: Objects

- a) To ensure that all roads in the association as defined in item 1, but excluding Willow Close ( adopted by the local authority) and Wade Lane (the residents of which have made their own provisions), are properly maintained to a standard agreed by the committee members.
- b) To take such lawful action as is deemed necessary to keep the verges and common areas tidy and well maintained.
- c) To represent the common interests of all householders in the association.
- d) To protect and maintain the general character and ambience of the area.
- e) To protect the Association and committee members with insurance against public liability risks.

### Item 3: Committee Members and Officers

- a) The committee members will consist of a Chairman, a Treasurer, a Secretary, a Neighbourhood Watch representative and one representative for each road. Wade Court Road itself will be divided into north and south areas and therefore are entitled to one representative for each area on the committee.
- b) The Chairman, Treasurer, Secretary and Neighbourhood Watch representative may also serve as road representatives. They will however be limited to a single vote within committee.
- c) The chairman shall serve for a maximum of three years, but thereafter may be re-elected only if there are no other nominations.
- d) The Road Representative will be nominated by each road and formally announced at the AGM. Should the committee be advised of more than one representative for each road, (or two for Wade Court Road), they will arrange for a Road Representative election to take place, if possible, before the AGM for the ensuing year. Each household in the road will be allowed one vote in such an election.
- e) The Chairman, Treasurer, Secretary and Neighbourhood Watch representative may stand for election at each AGM. A new candidate for any of the posts must have a proposer and seconder either in writing prior to the AGM or in person at the AGM.
- f) Elected committee officers shall serve until the end of the following AGM.
- g) At least two from the Chairman, Treasurer and Secretary will be required to act as signatories on all cheques and payment approvals.

#### **Item 4: Powers**

- a) The committee will raise funds by annual subscription as approved by the AGM.
- b) The committee may employ, sub contract or tender any works it deems necessary to meet the stated objectives in Item 2 above.
- c) The committee may operate such bank and savings accounts as deemed prudent to protect the financial assets of the association.

#### **Item 5: Meetings**

- a) There shall be an Annual General Meeting of the association in June of each year or as soon thereafter as possible.
- b) The quorum for an AGM shall be defined as a minimum of twelve fully paid households.
- c) All householders within the association catchment area shall be entitled to attend, however only members whose subscriptions are currently paid up will be entitled to speak or vote.
- d) Voting will be on the basis of one vote per household.
- e) A set of annual accounts and projected expenditure will be presented to the meeting.
- f) The committee will meet as deemed necessary by the Chairman, provided a minimum of two take place between AGMs.
- g) The quorum for a committee meeting shall at least equal 50% of the committee membership and include at least two from the Chairman, Treasurer or Secretary.
- h) In the event of an emergency, the committee may call an Extraordinary General Meeting, which will be notified in writing to all members. The business of the meeting shall be limited to the notified subject. The quorum for the meeting shall be at least 50% of the committee members plus a further twelve fully paid non committee members.

#### **Item 6: Dissolution**

In the event of the dissolution of the association, the Committee then in office shall remain in office until all the affairs of the association have been properly terminated. Any funds remaining after payment of all debts and obligations shall be dealt with as follows:

- a) Make sure that all work necessary to bring the roads and verges to a good state of repair is carried out.
- b) Any funds remaining shall be refunded to property owners in proportion to the amounts paid in respect of their properties on an annual basis. For example, payments for the latest year will be refunded first and then previous years, starting with the latest.
- c) Should there be any amounts not cleared within 6 months of the repayments being made they will be paid to a local charity at the discretion of the committee.

This Constitution (Items 1-5) was adopted by the  
Annual General Meeting on Sunday 26 June 2005.

Item 6: Dissolution was added and adopted by the  
Annual General Meeting on Sunday 16 July 2006.